



**Community Action Partnership Riverside County  
Community Action Commission  
Minutes  
September 16, 2010**

**CALL TO ORDER/PROMISE**

Jenice Haskin called the meeting to order at 7:05pm.

**INTRODUCTIONS**

The members of the Community Action Commission, Guests and CAP Staff introduced themselves.

**PUBLIC COMMENTS**

Brian Evangelist, representative from Anza commented on the success of the Cap Mobile event on September 15, 2010.

**CONSENT ITEMS**

None

**ACTION ITEMS**

- I. Ratify Action Items** – July 15, 2010 Meeting of the Commission- Committee as a Whole - MSC (Garcia/Walker)  
Approved as presented  
Abstentions (5) Castorena, Camak, Cook, Coleman, Morse
- II. Minutes** July 15, 2010- - MSC (Garcia/Walker) –Approved as presented  
Abstentions (5) Castorena, Camak, Cook, Coleman, Morse
- III. Fiscal Report**-MSC (Cook/Camak) –Approved as Presented  
Audit Transmittals – MSC (Cook/Camak)  
Smith, Marion August, 5, 2010 Report Date – No Findings  
Davis Bacon June 2010 Audit \_Reported successful implementation of the Weatherization Program  
Diamond Longel –August, 09, 2010 CSD Audit – No findings identified
- IV. Contracts**-MSC (Garcia/Castorena) –Block Approval as presented
  - 1. Community Services Block Grant (CSBG)- ARRA Contract # 09F-5134 Amendment #2
  - 2. CSBG- ARRA \_Subcontractor Agreements
    - a) Riverside Community College District #CAP-09-033, Amendment #2
    - b) Community Access Center #CAP-09-039, Amendment #2
    - c) LaVista Recovery and Wholeness #CAP-10-025, Amendment #1
  - 3. 2010 CSBG Delegate Agency
    - a) Family Service Association #CAP-10-024, Amendment #1 & 2
  - 4. Pre-Apprenticeship Agreements
    - a) Esperanza Youth and Family, Inc #CAP-10-028, Amendment #1
  - 5. Department of Energy – American Recovery and Reinvestment Act of 2009 (DOE-ARRA) Contract 09C-1830, Master Weatherization Agreements
  - 6. DOE 2009 #CAP-09C-1778, Amendment #1
  - 7. LIHEAP 2009 #CAP-09B-5531, Amendment 2
  - 8. California Lifeline Telephone Program Contract # UO6139
  - 9. California/Nevada Community Action Partnership – Consulting Services Agreement
    - a) Culturally and Ethnically Diverse Service Approaches
    - b) CSBG ARRA Project Evaluation
  - 10. Riverside Unified School District – 2010 – 2011 – Hearts Program Agreement

**IV. Contracts (Cont'd)**

11. Dispute Resolution Program – Peer Mediation Memorandum of Understanding
  - a) Corona Norco Unified School District – CAP-MOU-10-001
  - b) Desert Sands Unified School District – CAP-MOU-10-002
  - c) Jurupa Unified School District – CAP-MOU-10-003
  - d) Hemet Unified School District – CAP-MOU-10-004
  - e) Moreno Valley Unified School District – CAP-MOU-10-005
  - f) Riverside Unified School District – CAP-MOU-10-006
  - g) Tomas Rivera Middle School – CAP-MOU-10-007
  - h) Lakeside Middle School – CAP-MOU-10-008
  - i) Citrus Hills High School – CAP-MOU-10-009
  - j) FLABOB Airport Preparatory Academy – CAP-MOU-10-010
  - k) Hamilton High School – CAP-MOU-10-011
  
12. Dispute Resolution Program – Mediation Referral Program Memorandum of Understanding
  - a) Riverside County Sheriff - Cabazon
  - b) Riverside County Sheriff – Blythe
  - c) Riverside County Sheriff – Hemet
  - d) Riverside County Sheriff – Indio
  - e) Riverside County Sheriff – Lake Elsinore
  - f) Riverside County Sheriff – Jurupa Valley
  - g) Moreno Valley Police Department
  - h) Riverside County Sheriff – Palm Desert
  - i) Riverside County Sheriff – Perris
  - j) San Jacinto Police Department
  - k) Riverside County Sheriff Southwest Station
  - l) Cathedral City Police Department
  - m) Corona Police Department
  - n) Indio Police Department

- V. Lingafelter Fund Award** – (Cook/Garcia) Moved to table the action to the October 18, 2010 meeting. Commission requested guidelines and information on the use of Lingafelter Funds for specific purposes and recommended a site visit to the location.

- a) Lord's Gym of Moreno Valley, \$1,500.00

**COMMITTEE REPORTS****I. Racial Equity & Economic Security (REES)**

Lois Carson shared a bit about the Newsweek cover article “Is your Baby Racist?” exploring the roots of discrimination. The Community Survey Report, compiled by the Fair Housing Council and prepared with the assistance of IEHP is published. Commissioner Mary Morse commented that a Fair Housing Council presentation to the Hemet San Jacinto Council on the Community Survey was well received by over 75 attendees.

**II. Foundation for Economic Stability**

No Report. Next meeting scheduled November 2010.

**III. Planning, Evaluation, & Finance (P,E & F)**

No Report.

**IV. Commission Retreat**

Sue McKee, Committee Chair presented information on 2010 Community Action Commission Retreat held at the Long Beach Holton and Executive Meeting Center in conjunction with Cal-Neva Leader's Institute and Business Academy, October 19-22, 2010. The Riverside County policy on travel and expense reimbursements was reviewed with the Commission. Maria Juarez presented Commissioners

**IV. Commission Retreat (Continued)**

with a book, Strengths Finder 2.0 Tom Rath and provided gave basic instruction on how to prepare for the meeting on 10/19/10 facilitated by Darick Simpson, Executive Director, Long Beach CAP.

**BLISS COUNTY**

No Report

**DIRECTORS REPORT**

Lois Carson attended the graduation of the RCC Culinary Academy; a program funded by ARRA. Several of the graduates worked in a Martha's Vineyard restaurant during a period when President Obama and his family dined. She attended the dedication of two homes as part of the Habitat for Humanity program, also funded by ARRA.

Lois Carson reported that she facilitated a Big View Meeting as part of the Race Exhibit at the Riverside Metropolitan Museum. A professor from UCR and his entire class participated in the discussion. The Community Survey is complete and will be presented to the Policy Advisory Committee in October. Over 600 survey participants requested additional information and they will receive a brochure.

CSBG/ARRA ends on September 30, 2010. Approximately 34% of the jobs created resulted in permanent employment. Also in September, the Green TEAMWorks youth featured were a hit at the NCAP convention.

Carson reviewed the Joint Meeting/Retreat Agenda as previously approved at the July 15, 2010 meeting.

**CHAIRMAN'S REPORT**

Jenice echoed that it was evident by their testimony at NCAP that the Green TEAMWorks youth had received excellent training and had had excelled because of the investment that CAP Riverside had made in their lives.

On September 28, 2010 at 3:00pm in conjunction with The Community Foundation, a Big View Meeting is scheduled at United Way of the Inland Valleys.

**ANNOUNCEMENTS**

Discussion regarding NCAP followed. Sue McKee, Gene Walker, Shelagh Camak, Ed.D. and Jenice Haskin shared experiences from the NCAP convention.

The Gas Co. and Edison received funding from ARRA to help low-income residents for up to \$1,500. The deadline for this application is 09/21/10.

Richard Lemire shared that the Technical Advisory Committee reports that 15 home child providers received training and are waiting for licensing, pending the state budget. One is licensed.

Claudia Castorena and Gloria Gomez are serving approximately 100 families in the Coachella, Thermal and Oasis communities, providing food and other basic resources.

**ADJOURNMENT** The meeting adjourned at 9:00pm.

- Next Meeting – October 18, 2010 –

**Joint BOS and Commission Meeting**

4080 Lemon St. Board Chambers

10:00a.m. - **Time Change**

Riverside, CA

**Immediately Following the Joint BOS and Commission Meeting**

Regular Meeting of the Commission

Community Action Partnership

2038 Iowa Ave Suite B102

Riverside, CA 92507

Prepared by: Tamara L. Martin, CAP Staff

Submitted by: Ameal Moore, Secretary