



**Community Action Partnership Riverside County  
Community Action Commission  
Minutes  
November 18, 2010**

**CALL TO ORDER/PROMISE**

Jenice Haskin called the meeting to order at 7:15pm.

**INTRODUCTIONS**

The Community Action Commission welcomed Ameal Moore, Secretary and Brigitte Page, Past Chair. The Commission, CAP Staff and Guests introduced themselves.

**PUBLIC COMMENTS**

The November 2010 meeting of the Commission honored the retirement of Lois Carson, commemorating her 32 years with Community Action; 2 years with San Bernardino and 30 with Riverside County. Brigitte Page shared highlights of her history with Community Action Partnership and Lois Carson. Virginia Denney-Fox also expressed her gratitude to Lois Carson for her years of service to the residents of Riverside County.

**CONSENT ITEMS**

None

**ACTION ITEMS**

- I. Minutes** October 18, 2010- MSC (Walker/Garcia)-Approved with correction to the Agenda and Attendance Roster to add Debbie Franklin.

Abstentions: (8) Moore, Morse, Walser, Melendrez, Rogers, Landers, Sawyerr, Denney-Fox

- II. Fiscal Report**-MSC (Claire/Garcia) Approved as presented.

- III. Contracts**-MSC-(Franklin/Claire) Block approval as presented.

1. 2010 Community Services Block Grant –CSBG Contract # 10F-4034
2. Resolution 2010-300 for 2010/11 Internal Revenue Service, Department of Treasury Grant Application for Volunteer Income Tax Assistance Program
3. Dispute Resolution Program
  - a) Peer Mediation Memorandum of Understanding
    - i. James Workman Middle School #CAP-MOU -10-026
    - ii. Monte Vista Middle School #CAP-MOU -10-027
    - iii. Nicolet Middle School #CAP-MOU -10-028
    - iv. Acacia Middle School #CAP-MOU -10-029
4. City of Riverside –Sharing Households Assist Riverside Energy (SHARE) Program  
Amendment #10 (Revised)

- IV. Lingafelter Fund**

1. Policy Revision/Update -Motion to accept the revisions to the Lingafelter Fund Policy  
MSC- (Garcia/Claire) Approved as presented.
2. Lord's Gym Application -Motion to deny funding to the Lord's Gym due to application not meeting program criteria.  
MSC- (Walker/Sawyerr) Approved as presented.

**COMMITTEE REPORTS-**

- I. Racial Equity & Economic Security (REES)**

UCR Interns-CAP in conjunction with the Anthropology Department of University of California Riverside is offering positions for three internships to work on Structural Racism starting January 2011.

Aspen Curriculum- Lois Carson will continue to volunteer for REES projects when retired. A program developed by the Aspen Institute will be used to train students. Sue McKee asked if CAP identified which students will be trained and the response was that the project will begin with students in current CAP program like *Project Lead* and *Pre-Apprenticeship*.

- I. Racial Equity & Economic Security (REES) Continued...**  
College of Desert Plans for 2011 include hosting "Big View" meetings.

**II. Foundation for Economic Stability**

Gene Walker reported that the Foundation received the award for the 2010-2011 Tax Counseling for the Elderly (TEC) Grant for \$22,000.

The next meeting of the Foundation for Economic Stability will take place on December 2, 2010, 2:00pm at the CAP Riverside office.

**III. Planning, Evaluation, & Finance (P, E & F)**

Gene Walker reported that the P, E & F committee did not meet on 11/18/10. Copies of the 2012/2013 Community Action Plan/Community Assessment Overview were submitted to the Commission, A Public hearing will be held by the Riverside County Board of Supervisors in April 2011 to approve the plan.

**BLISS COUNTY**

- I.** Lanita Tademy attended a meeting of the TURN Group which is an outreach mechanism for Pastors in the City of Riverside. More than 30 Pastors acknowledged an interest and signed up to found out more about implementing Project BLISS for their Congregations.
- II.** Guiding Coalition will meet in December

**DIRECTORS REPORT**

Lois Carson will remain on the Board of Directors at Cal-Neva until the elections held April 2011. She will also continue to work with the Racial Equity project and attend the National CAP Convention in September. Lois Carson shared the official Retirement Letter sent to Bill Luna, County Executive Officer with the Commission. She has a career as the Executive Director and Public Servant at CAP Riverside for 30 years.

**CHAIRMAN'S REPORT**

Jenice Haskin congratulated the elected officials that serve on the Commission; they include Deborah Franklin: Banning Councilmember, Al Landers: Perris, Councilmember, and Wraymond Sawyerr: Val Verde School District.

Advocacy- A Letter to Utility Companies regarding the planned power outages that affect our low income residents will be sent on behalf of the Commission.

Jenice encouraged the Commission to support the Retirement Events planned on December 14, 2010 at both the Riverside County, Board of Supervisors Meeting at 8:30am and at the CAP office for m12:00pm -4:00pm in honor of the retirement of Executive Director Lois Carson.

**ANNOUNCEMENTS**

-Next Meeting January 21, 2010 -7:00pm

Banning Senior Center  
789 N. San Geronio Ave  
Banning, CA 92220

**ANNOUNCEMENTS**

Prepared by: Tamara L. Martin, CAP Staff  
Submitted by: Ameal Moore, Secretary