



**Community Action Partnership Riverside County
Community Action Commission
Minutes
April 21, 2011**

CALL TO ORDER/PROMISE

Jenice Haskin, Chair called the meeting to order at 7:08pm.

INTRODUCTIONS

The Commission and CAP Staff introduced themselves.

The Commissioners present met as a *Committee-of-the-Whole* and received reports. All motions will be approved pending ratification at the May 19, 2011, regular meeting of the Commission.

PUBLIC COMMENTS

None

CONSENT ITEMS

None

ACTION ITEMS

- I. Ratify Action Items** – February 17, 2011, March 17, 2011, Meetings of the Commission-*Committee-of-the-Whole* – Motion postponed until May 19, 2011.
- II. Motion**-Gene Walker moved to add Item G. to the Agenda. Approve the appointment of CAP Academy Faculty. –MSC-(Garcia/Claire)
- III. Minutes** March 17, 2011- MSC-(Garcia/Franklin)
Abstentions: (2) Cook, Claire
- IV. Fiscal Report** MSC – (Cook/Claire) - Approved as presented.
Financial Status Report - July 1, 2010-March 31, 2011
Monthly Expenditure Report –
- V. Contracts** – Block Approval **Items A-E** -MSC (Claire/ Camak)-Approved as presented.
 - A. 2011 Community Services Block Grant (CSBG)**
 1. Pre-Apprenticeship
 - a. Community Settlement Association #CAP-10-029 Amendment #2
 - b. Esperanza Youth and Family #CAP-11-005 Amendment #1
 - c. YMCA #CAP-11-023
 - d. Louie’s Nursery #CAP-11-024
 - e. UPS Store 5143 #CAP-11-025
 - f. Temple Fitness MMA #CAP-11-026
 2. Cool/Warm Center Partners - Memorandum of Participation
 - a. American Legion #CAP-MOU-11-019
 - B. CSBG Discretionary Contract- Disaster Relief Partners**
 1. Memorandum of Participation
 - a. Family Service Association #CAP-MOU-11-001
 - b. Ken Fraleigh Ministries #CAP-MOU-11-002
 - c. HELP Inc #CAP-MOU-11-003
 - d. Thermal Chamber of Commerce #CAP-MOU-11-004
 - e. Idyllwild Help Center #CAP-MOU-11-005
 - f. Galilee Center Inc #CAP-MOU-11-006
 - g. Birth Choice of the Desert #CAP-MOU-11-007
 - C. CSBG Discretionary Contract - Food Security Project Partners**
 1. Memorandum of Participation
 - a. Hadley Villas Senior #CAP-MOU-11-016
 - b. Esperanza Youth and Family #CAP-MOU-11-018

IV. Contracts (Continued)

D. 2011 LIHEAP Contract #11B-5731 Amendment #1

E. City of Riverside GREEN TEAMWorks

1. Form 11 – Increasing the Aggregate Amount of the GREEN TEAMWorks Agreements
 - a. 2011 GTW - Ace and Sons #CAP-11-015 Amendment #1
 - b. 2011 GTW - David Starrett #CAP-11-016 Amendment #1
 - c. 2011 GTW - Energy Services Partnership #CAP-11-017 Amendment #1
 - d. 2011 GTW - Hopkins Construction #CAP-11-018 Amendment #1
 - e. 2011 GTW - James D Restoration #CAP-11-019 Amendment #1
 - f. 2011 GTW - Synergy Companies #CAP-11-020 Amendment #1

F. Approve submission of Request for Interest (RFI) to State Department of Community Services and Development for additional DOE ARRA funding in the amount of \$1,000,000. –MSC-(Claire/Franklin)

G. Approve the appointment of CAP Academy Faculty. –MSC-(Garcia/Walker)

COMMITTEE REPORTS

I. Racial Equity & Economic Security (REES) – Maria Juarez reported that REES had begun to focus on educating youth on Structural Racism. A planning meeting took place on March 29, 2011 with Janet Downey, Riverside Unified School District. Changes were made to the Aspen recommended “*Youth Curriculum*.” The video “Bullied” was substituted for the “Hip Hop: Beyond Beats and Rhymes” due to excessive profanity.

Technical Advisory Committee- The future goals of the committee include linking the licensed home-based child care businesses with the Individual Development Account (IDA) program to assist in learning to maintain and grow their businesses.

II. Foundation for Economic Stability- Gene Walker reported that a meeting of the Foundation is scheduled for Monday April 25, 2011 t CAP Riverside.

The *Tax Counseling for the Elderly (TCE)* grant term is through June 30, 2011. Over 93 returns have been completed. Returns are currently being prepared at Cathedral Center in Cathedral City.

III. Planning, Evaluation, & Finance- (P, E & F) No meeting on April 21, 2011. Chair Walker reported that currently a 30% response rate for the Community Assessment Survey is recorded. It was discussed that poor turnout at the five Community Forums that took place in April may have been due to the rising price of gas. Maria Juarez added that a new strategy to conduct surveys at Utility Assistance Workshops and other ongoing community meetings should provide useful data and beneficial feedback from county residents.

IV. Legislative Committee - Susan McKee, Sub Committee Chair reported that a 2.9% cut for the Community Block Services Grant (CSBG) is budgeted for Fiscal Year 2011. Chair, McKee offered that local district offices are a good point of contact for legislators. Debbie Franklin visited Capitol Hill and met with aides from the offices of Senators’ Boxer, Feinstein and Congressman Lewis. Maria Juarez added that David Bradley, President, NCAF is making over 10 contacts a day on Capitol Hill. Art Garcia made contact with Mayor Ron Loveridge, President National League of Cities.

Dale Cook shared that the recipients of programs are critical and a good strategy is to invite elected officials to participate in all CAP activities. Sue McKee suggested that NCAP contact Maria Shriver.

Shelagh Camak added that initially the Workforce Investment Act was to be defunded however at this time the budget was cut by 20%. Debbie Franklin commented that funding for First 5 is cut by 50%.

V. Energy Task Force – Art Garcia reported that the Energy Task Force met on April 20, 2011 at the 4th District office of Supervisor John Benoit. In October to coincide with the Coachella Energy Forum and Weatherization Month, a tour of the wind farm was suggested.

Dale Cook discussed the energy maintenance incidents during the summer of 2010 that affected the health of the residents when utility services were temporarily shut off without adequate notice. A letter advising of the issues related to shut-offs was sent to utility company representatives however no response was received. Dale suggested that a second letter with a courtesy copy to the California Public Utilities Commission (CPUC) be sent. Maria Juarez added that a good strategy would be to invite energy company representatives to be on the Energy Task Force.

BLISS COUNTY

- I. Project BLISS –Claudia Pasillas highlighted that she met with potential allies at a banquet she attended in honor of Bishop of the Diocese of San Bernardino and other community leaders. A meeting of the Mid-County Guiding Coalition is planned on May 5, 2011.

A full report was provided to the Commission.

DIRECTORS REPORT

Maria Y. Juarez presented an overview of the April 2011 report submitted to the Commission. The Urban Institute conducted a site visit at CAP Riverside on 4/21/11 to document the success of the American Recovery and Reinvestment Act (ARRA) funding and compile a post-ARRA report.

Chair Haskin and Vice-Chair Walker met with the group and Chair Haskin reported that the Commissioners conducted site-visits with CAP- ARRA funded partners. Vice-Chair Walker shared that 69% of the people working temporarily under ARRA funding received permanent employment. The “*Fulfilling the Promise*” public service video was featured as showcased the achievements of participants and programs positively affected by ARRA funding.

May is Community Action Month. A schedule of the month’s activities will be provided to the Commission. Dr. Camak and Maria attended a reception for Dr. Juan Sepulveda, Director of the White House Initiative on Educational Excellence. Dr. Camak shared that Dr. Sepulveda’s focus is to increase the number of K-12 graduates.

CHAIRMAN’S REPORT

Chair Haskin reviewed the *Commission Vacancy Summary* and the *Commission Roster* revised 04/19/11 as a result of the commitment letters sent on March 24, 2011. Chair Haskin appointed Gene Walker: Chair, Membership Committee. Discussion followed related to filling vacancies on the Commission roster.

Sue McKee: Chair, Retreat Committee will hold a meeting on April 25, 2011 @ 1:00pm, CAP, Riverside.

ANNOUNCEMENTS

-The City of Banning’s 6th Annual Disaster Preparedness Expo will be held April 30, 2011.

-Chancellor Tim White, University California Riverside will be featured on *Undercover Boss*. The television show airs, Sunday May 1, 2011 on CBS.

ADJOURNED Chair Haskin adjourned the meeting at 9:01pm.

Next Meeting: May 19, 2011 –7:00pm
Banning Senior Center
789 N. San Geronio Ave
Banning, CA 92220

Prepared by: Tamara L. Martin, CAP Staff
Submitted by: Ameal Moore, Secretary