



The Promise

Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.

COMMUNITY ACTION COMMISSION

Meeting Location/Time

Community Action Partnership of Riverside County  
2038 Iowa Ave. Suite B102  
Riverside, CA 92507

*Strategic Plan Workshop 10:00 a.m. – 12 noon*

*Commission Meeting 12:15 p.m. – 2:00 p.m.*

COMMISSION AGENDA

January 19, 2012

CALL TO ORDER

Gene Walker, Chairman

INTRODUCTIONS (5 min.)

Walker

PUBLIC COMMENTS (5 min.)

CONSENT ITEMS (10 min.)

(Presented for Block Approval: Board Members have the option of excluding discussion items from a master motion.)

- I. Internal Revenue Certifying Acceptance Agent Agreement
- II. Proclamation – January 2012 as Mentor Recognition Month
- III. Memorandum of Understanding - Economic Development Agency / Facilities Management

ACTION ITEMS (30 min.)

(Presented for Block Approval: Board Members have the option of excluding discussion items from a master motion.)

- I. **Minutes** –November 17, 2011 Walker
- II. **Fiscal Report** Kathy Snyder
  - A. Monthly Expenditure Reports
- III. **Contracts** Kathy Snyder
  - A. 2011 Community Services Block Grant (CSBG) #11F-4234 Amendment #5
  - B. 2011 CSBG Discretionary Contract
    - 1. Green TEAMWorks Phase III Sub-Agreements
      - a. Ace and Sons Construction, Inc. #CAP-11-037
      - b. Energy Services Partnership, Inc. #CAP-11-038
      - c. David Starrett Construction #CAP-11-039
  - C. 2012 CSBG #12F-4432
  - D. 2012 CSBG Delegate Agency - Habitat for Humanity, Riverside #CAP-12-001
  - E. 2012 CSBG Delegate Agency Request For Proposal –Authorize Review Committee to make final selection
  - F. 2011 Low-Income Home Energy Assistance Program (LIHEAP) #11B-5731 Amendment #4
  - G. 2012 LIHEAP #12B-5830

**III. Contracts (Continued)**

- H. 2010 LIHEAP #10B-5631 Amendment #4
- I. 2011 Department of Energy – Weatherization Assistance Program (DOE-WAP) #11C-1827
- J. 2011-2012 California Lifeline Agreement #LL06248
- K. Energy Tech Construction, Inc. (Formerly Doing Business As James D. Restoration and Construction, Inc.) #CAP-08-012 Amendment #6
- L. 2012 ServTraq Database Application Agreement
- M. Memorandum of Understanding Department of Public Social Services – Blythe Support Positions #AA-01251-04 Amendment #4
- N. Southern California Gas Company #6160014874 Amendment #1

**IV. Approve Appointment of City of Perris, Darren Madkin, Alternate Representative Walker**

**COMMITTEE REPORTS** (Written Reports- 10 Min)

- I.** Planning, Evaluation and Finance Susan McKee
- II.** Energy Task Force Ameal Moore
- III.** Membership Walker
- IV.** Transportation Andy Melendrez
- V.** Legislative Susan McKee
- VI.** Foundation for Economic Stability Walker

**DIRECTOR’S REPORT** (Written Report- 10 Min) Maria Juarez

**CHAIRMAN’S REPORT** (Written Report -10 Min.) Gene Walker

- I.** 2012 Community Action Commission (CAC) Committee Assignments
- II.** 2012 CAC Work Plan
- III.** CAC Meeting Time/Location
- IV.** CAC Meeting Packets
- V.** Orientation – New Members
- VI.** National Community Action Partnership (NCAP) Conference - Florida

**MEDIA**

**ANNOUNCEMENTS - Dates to Remember**

January 26, 2012-Poverty Simulation--Co-Sponsored with Catholic Charities, Indio Teen Center  
 January 27, 2012-EITC Awareness Day- Palm Desert – CVAG Conference Room

**ADJOURN**

Next Meeting:

**Regular Meeting of the Community Action Commission**

Thursday February 16, 2012  
 7:00 p.m.  
 Banning Senior Center  
 789 N. San Geronio Ave.  
 Banning, CA 92220