

Commission Agenda

September 15, 2022 | 5:30 PM – 7:30 PM

2038 Iowa Avenue, Suite B-101, Riverside, CA 92507

In accordance with Government Code section 54953(e) and based on the Governor's March 4, 2020, declaration of a state of emergency due to COVID-19 novel coronavirus and state recommendations for social distancing, this meeting will be conducted by teleconference only. PLEASE NOTE THAT NO IN-PERSON LOCATION IS AVAILABLE FOR THIS MEETING. The meeting is open to the public via Zoom virtual address <https://us02web.zoom.us/j/85941136097> and it is livestreamed via CAP Riverside's Facebook channel.

For members of the public who would like to speak remotely on any agenda item or non-agenda item, you must email their comment to info@capriverside.org or please leave a voice message at (951) 955-3217 at least 24 hours in advance of the meeting. Please submit your name, the telephone number you will use during the meeting, and also indicate which item(s) you would like to address.

Option 1: Join Zoom Meeting – from PC, Laptop or Phone

<https://us02web.zoom.us/j/85941136097>

Meeting ID: 859 4113 6097

No Passcode

Option 2: Join by Telephone

(669) 900-9128,,85941136097# US (San Jose)

(669) 444-9171,,85941136097# US

Phone controls for participants:

The following commands can be used on your phone's dial pad while in zoom meeting:

*6 – Toggle mute/unmute

*9 – Raise hand

Alternatively, members of the public may submit their public comments to be read during the meeting by emailing info@capriverside.org

This meeting is accessible to persons with disabilities. Alternative formats are available upon request. In compliance with the Americans with Disabilities Act, if you require reasonable accommodations please contact (951) 955-3217 TTY (800) 511-1110 or by e-mail at info@capriverside.org. Requests must be made at least 72 hours prior to meeting, Monday through Friday, from 8 a.m. to 5 p.m. Later requests will be accommodated to the extent feasible.

Agenda Item	Lead	Item Type
I. <u>Call To Order</u> A. Roll Call B. Resolution - Approval of Resolution No. 2022-01, Authorizing Remote Teleconference Meeting.	Karla López del Río, Executive Director	
II. Approval of Agenda	López del Río	Action
III. Public Comment <i>At this time, comments from the audience may be made on items not listed on the agenda that are of public interest and within the subject-matter jurisdiction of the Commission. The Board has a policy of limiting speakers to no more than two minutes. The Board cannot act on items not listed on the agenda. Public input may be offered on agenda items when they come up for discussion and/or action.</i>		
IV. <u>Consent Agenda</u> <i>All Consent Agenda item(s) listed below are routine by the Commission and will be enacted by one motion. There will be no separate discussion of items unless a commissioner so requests, in which event the item(s) will be considered following approval of the Consent Agenda.</i> A. Meeting Minutes 1. n/a – inaugural meeting (meeting adjourned for no quorum) B. Financials 1. Acknowledge the Fiscal Year 2022/23 Budget 2. Acknowledge Bank Signatories C. Agreements 1. Receive and File - agreements approved by the Board of Supervisors from September 1, 2021, through June 07, 2022 a. LIHEAP 2022 Grant Award b. 2022 CSBG Contract c. Project LEAD Program d. ServTraq Service Agreement e. Pre-Apprenticeship Program f. 3rd Amendment to Weatherization Contract g. 4th Amendment to Weatherization Contract h. LIHWAP 2022 Grant Award 2. CSBG Reports - Receive and File a. 2021 Annual CSBG Report b. 2021 CSBG CARES Supplemental Report 3. Bylaws and Amended Delineation of Powers Agreement - Receive and File	López del Río	Action
V. <u>Commission Reconstitution</u> A. Move to Quarterly Meetings	López del Río	Action

<ul style="list-style-type: none"> B. Support for LI Sector Representatives' Election C. Election of Officers <ul style="list-style-type: none"> 1. Chair 2. Vice Chair 3. Secretary D. Establishment of Committees <ul style="list-style-type: none"> 1. Executive 2. Finance 3. Planning & Evaluation 4. Legislative E. Commissioner Onboarding <ul style="list-style-type: none"> 1. Orientation Dates 2. Commissioner Forms <ul style="list-style-type: none"> a. Form 700 b. Board Policy C-33 c. Board Policy A-21 		
<p>VI. Director's Report</p> <ul style="list-style-type: none"> A. NCAP Commissioners' Debrief B. CAP Quarterly Report C. Strategic Plan 	López del Río	Informational
<p>VII. Announcements</p> <ul style="list-style-type: none"> A. NASCSP Annual Conference, 10/22 Minneapolis, MN B. Cal CAPA Annual Convening, 11/22, San Diego, CA C. NCAP Management & Leadership Training, 02/2023, Location TBD D. NCAF Legislative Conference, 03/23, DC E. Cal CAPA Annual Meeting, 05/23, Sacramento CA F. CAPLAW National Training Conference, 06/23 		Informational
<p>VIII. Adjourn Next Meeting: TBD – Third week of October, 2022</p>		Action

CONFLICT OF INTEREST ADVISEMENT Board members please be advised: If an Agenda item relates to the provision of services by you, your immediate family, the entity you represent, or any person who has made \$250.00 in campaign contributions to you during the last twelve months, or if approval or disapproval of an Agenda item would have a foreseeable material effect on an economic interest of you, your immediate family, or the entity you represent, then please follow these procedures: *“When the Agenda item is first introduced, please immediately announce that you are recusing yourself from participating in the agenda item and then refrain from discussing, voting on, or otherwise influencing the Board’s consideration of the Agenda item.”*

NON-EXEMPT MATERIALS Non-exempt materials related to an item on this agenda submitted to the Commission after distribution of the agenda packet are available for public inspection on the Community Action Partnership website at www.capriverside.org

POSTED MATERIALS In accordance with the Ralph M. Brown Act, this meeting agenda is posted at least 72 hours prior to the regularly scheduled meeting on the Community Action Partnership website

(www.capriverside.org). The agenda, supporting documents, and all writing received by the commission are public records and can be viewed online, but may not include all available or the most current documentation. All documentation along with the most updated versions can be requested via e-mail to INFO@capriverside.org, and/or by calling (951) 955-3217.